

**Application for Assessment/Approval of Firms
Engaged in Testing of Coating System**

(Initial Occasional Periodical Renewal Withdrawal)

To : ClassNK (Nippon Kaiji Kyokai)

Date:

Name of Firm (Applicant) :

Person in Charge & Contact:

Name :

Tel :

Fax :

e-mail :

On the basis of the requirements of *Rules for Approval of Manufacturers and Service Suppliers*,
we hereby submit application for:

- Testing firm of coating system for Seawater Ballast Tanks
 Testing firm of coating system for Cargo Oil Tanks

1. Name of Firm applied :

2. Address of Firm :

3. Contact for Services :

Tel:

Fax:

e-mail:

4. Kind of services :

Testing of Coating System

5. Approval Number :

6. Intended date of field examination :

7. Attached documents and data :

The documents and data specified in NK Rules "Rules for Approval of Manufacturers and Service Suppliers,
Part1, Chapter2, 2.3.,1(2) and Part3, Chapter9" to be submitted.

For the details, refer to the next page.

8. Note :

List for submission of documents

※Related documents with a change in content are to be submitted in the case of renewal assessment or rewriting certificate

- Outline of the firms (the location, history, capital, organization and management structure (including subsidiaries), number of employees, main services and their actual records, etc.) subject to approval
- List of nominated agents, subsidiaries and subcontractors
- Description of equipment and facilities used for the particular service for which approval is sought (measuring equipment, outline of workshops and facilities for storing materials and parts, a list of orders to the subcontractors, etc.)
- A detailed list of reference documents comprising a minimum those referred to in MSC.215(82) or MSC.288(87) as may be amended
- Details of testing panel preparation, procedure of test panel identification, coating application, test procedures and a sample test report
- Details of exposure method and site for weathering primed test panels
- A sample daily or weekly log/form for recording test condition and observations including unforeseen interruption of the exposure cycle with corrective actions
- Comparison test report with an approved coating system or laboratory if available
- Outline (including description of service conditions or service regions) of the relevant service
- Quality manual and its supplementary documents, or documented procedures (work procedures, verification procedures, recording and reporting procedures, training procedures, control procedures of measuring equipment, etc.) specified in 1.2.1 of Chapter 3
- List of operators/technicians/inspectors documenting name, qualifications, training and experience within the relevant service area
- Training programmes for operators/technicians/inspectors
- Copies of valid qualifications of operator and supervisors determined by relevant public organizations or those considered equivalent thereto
- Checklists of the relevant services and record formats submitted to the Society
- In case where any parts of the services provided are sub-contracted,
 - Documented procedure to examine and evaluate the subcontractor's quality system and works (including following-up)
 - Information of agreements and arrangements
 - Documented procedure for implementing the subcontracting control
- A guide for operators of the equipment needed to perform the service being provided
- Evidence of approval/acceptance by other bodies, if any
- Information on the other activities which may present a conflict of interest
- Record of customer claims and of corrective actions requested by certification bodies
- Other documents deemed necessary by the Society